



**OFFICE OF THE HONOURABLE ACTING JUSTICE LEDWABA
HIGH COURT OF SOUTH AFRICA, GAUTENG DIVISION, PRETORIA**

28 August 2025

TO: ALL LEGAL PRACTITIONERS

DIRECTIVE:

UNOPPOSED MOTIONS: 01, 03 and 05 SEPTEMBER 2025 BEFORE LEDWABA AJ:

1. All hearings will be conducted in an open court at 10h00. (Details of the court allocated must be checked on the day roll)
2. Parties must bring one hard copy of the Draft Order sought to hand up.
3. Draft orders must correctly indicate the Judge's name, date on which the matter is heard, in which court and at the end of the draft order the party must indicate the name and the contact details of his or her counsel and instructing attorney.
4. A Practice Note, to be filed in terms of the directive as follows:
 - 4.1 For matters of Monday, 01 September 2025, by no later than 16h00 on Friday, 29 August 2025.
 - 4.2 For matters of Wednesday, 03 September 2025, by no later than 16h00 on Monday, 01 September 2025.
 - 4.3 For matters of Friday, 05 September 2025, by no later than 16h00 on Tuesday 02 September 2025.
5. The Practice Note should state the nature of the application, the date and the number on the roll and contact details (including email address) of the legal practitioner, and must be filed on Caselines.

6. Parties must ensure that a case profile is created for their matter on Caselines, and once the roll is made available to Judge, no documents may be uploaded without the express permission of the Judge, save for Practice Notes as per paragraph 4.
7. Introductions will take place in Court.
8. During the open court hearing the following shall be adhered to:
 - 8.1. Counsel will call their matters in order of seniority;
 - 8.2. If a counsel is appearing in more than one matter on the roll, Counsel is to call all the matters she/he appears in, in order to finalize counsel's roll as expeditiously as possible and for counsel to be excused from court.

Ms. Boniswa Maneli Secretary to Acting Judge Ledwaba

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