OFFICE OF THE CHIEF JUSTICE
REPUBLIC OF SOUTH AFRICA

HIGH COURT OF SOUTH AFRICA, GAUTENG DIVISION, PRETORIA
FROM THE CHAMBERS OF HONOURABLE MADAM JUSTICE TEFFO J
TEL: 012 492 6890 /EMAIL: DlaminiT@judiciary.org.za OFFICE 3.9

30 JULY 2026

TO: ALL LEGAL PRACTITIONERS

DIRECTIVE FOR CIVIL TRIAL COURT PROCEEDINGS BEFORE THE HONOURABLE JUDGE TEFFO FOR 03 – 07 AUGUST 2026

1. All civil trial matters will be heard in open court.
2. The Court in which the matters will be heard will appear on the Day Roll.
3. The CaseLines profile and sections must be sensible and chronologically numbered, so that the relevant sections are on top.
4. Introductions will take place in office 3.9 at 09:45.
5. Removals and settlements will be called first. Thereafter other matters will be heard according to the manner they appear on each page.
6. In the event of a removal:
   - Create a removal folder at the top of the CaseLines profile,
   - A draft order must be uploaded and a hard copy of the draft order for removal must be available at the hearing of the matter.
7. In the event of a removal or postponement, the judge's registrar must be informed timeously via email DlaminiT@judiciary.org,.ze in order to inform the judge not to read the papers.
8. In matters that have become settled:
   - A separate profile called SETTLEMENT BUNDLE must be created.
   - A draft order must be uploaded and a hard copy of the draft order for removal must be available at the hearing of the matter.